

ESSENTIAL AND SUPPLEMENTAL FUNCTIONS:

ESSENTIAL FUNCTIONS: (Essential functions may include, but are not limited to the functions listed below)

- 1. Learn rough carpentry skills including the construction of forms, building additions, stairs and ramps.
- 2. Assist and participate in cement construction work for City buildings, parks and structures; construct forms for sidewalks, drivepads, fence posts, gates, gutters, curbs, steps and walks; pour, level and finish cement.
- 3. Assist with a variety of construction tasks including masonry, block laying, painting, plumbing, basic electrical, minor welding, plastering, roofing, tiling, fence installation, sheetrock and tape texture work, digging, preparing and backfilling trenches.
- 4. Assist in installing paneling, drinking fountains and piping; building signs, and constructing, repairing and remodeling wooden, concrete, brick or metal buildings.
- 5. Operate a dump truck, mini-loaders and various types of small equipment.
- 6. Learn to perform finish carpentry; construct office furniture, cabinets, desks, shelving, conference tables, picture frames, ceiling and doors.
- 7. Learn to read blueprints, sketches and diagrams.
- 8. Adhere to safe work practices and procedures.

SUPPLEMENTAL FUNCTIONS:

- 1. Respond to public inquiries in a courteous manner.
- 2. Perform related duties and responsibilities as required.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

High school diploma or GED.

One (1) year construction, carpentry, plumbing or welding preferred.

ADDITIONAL REQUIREMENTS:

Dependent on position may require a valid New Mexico Driver's license and a City Operator's Permit (COP).

PREFERRED KNOWLEDGE:

- Basic methods and techniques of general construction
- Basic labor tasks in support of carpentry, block laying, brick laying, painting and cement
 work
- · Operational characteristics of basic construction equipment and tools
- Occupational hazards and standard safety practices

PREFERRED SKILLS AND ABILITY:

- Learn to independently perform rough and finish carpentry, cement finishing, welding and plumbing tasks
- Operate a variety of construction equipment in a safe and effective manner
- · Learn to read and follow blueprints and sketches
- · Learn to work independently in the absence of supervision
- Communicate clearly and concisely
- Establish and maintain effective working relationships with those contacted in the course of work
- Perform the essential function of the job with or without reasonable accommodation

WORKING CONDITIONS:

Environmental:

Field and construction site environment; travel from site to site; work around traffic and construction equipment; exposure to fumes, dust, noise and inclement weather conditions.

Physical:

Essential and supplemental functions require maintaining physical condition necessary for

standing, walking, crouching, bending, and climbing for prolonged periods of time; moderate to heavy lifting and carrying; operating motorized vehicles and equipment.